ASSISTANCE TO VOLUNTARY ORGANISATIONS ASSESSMENT FORM for Leisure Development Grants

1 Details

Name of Assessing Officer	Martin Turnbull
Have you contacted the organisation to assess this application?	Yes
Have you checked that the organisation has had their accounts correctly audited?	Yes

Applicant:	Bute Agricultural Society	Scheme:	Leisure
			Development
Project Title:	Bute Agricultural Show	a) Grant requested from A&B Council	£1,200
1100.		b) Grant awarded last year?	£1,000 (Underwrite)
		c) Total Cost	£11,135
		d) How much is coming from group resources?	£9,935
		e) How much is coming from other agencies?	
Reason	To assist with running costs	Grant	£1,000 (Underwrite)
for grant	for annual show.	Recommended:	

2 Financial Check – Have you checked the Organisation is:

a)	Fully constituted	Yes	X	No	
b)	Has submitted a bank statement	Yes	Χ	No	
c)	Has submitted audited/signed accounts Yes X No				
d)	Leisure and Education Development Grants: If over £2000 has	tion Development Grants: If over £2000 has			
	this grant been sent to finance?	N/A			
e)	If relevant, has the grant passed the financial check?	N/A			
f)	Have you checked that the organisation is within 50% of the				
	costs for Education or Leisure Development grants?	Yes	X	No	
g)	Have you checked that the Council is meeting is obligations		Χ	No	
	under Best Value in awarding this grant, for example, if the grant				
	is awarded will the work definitely go ahead?				

3 General Criteria

Do you concur with the organisation in their assessment of need? Please supply a very brief summary:

The Bute Agricultural Society has a healthy balance in the bank however the annual agricultural show is not a profit making activity and is heavily dependant on good weather. Bad weather and damage to the field could result in this balance being wiped out hence the recommendation for an underwrite of £1,000

Is the activity non-political?	Yes	X	No	
Is the project consistent with Council priorities?	Yes X No			
Does the project have open membership? Yes X				
Have sponsorship agreements been checked?	been checked? N/A			
How many people overall will benefit from this grant?	1500+			
Is the organisation well established?	anisation well established? Yes X No		No	
Have you identified any training needs for the organisations	Yes		No X	
committee or volunteers?				
Does the organisation have volunteer training in place?	Yes	Χ	No	
Have you confidence in their ability to deliver a service?	Yes	Χ	No	

4 Policy and Procedures

If the organisation works with a child/children under 18 or a vulnerable adult/s do they meet the following criteria?

a)Clear recruitment policies	Yes		No	X
b)Ongoing training and support for volunteers	Yes	Х	No	
c)A code of conduct for staff and volunteers	Yes	Х	No	
d)A Code of Good Practice	Yes		No	X
e)An Equal Opportunities Policy	Yes		No	Х
f)A Policy for Managing Confidential Information	Yes		No	X
g)Grievance Procedure for staff and volunteers	Yes	Х	No	
h)A Disciplinary Procedure for staff and volunteers	Yes		No	Х

Please outline reason for Grant and Recommendation

The Bute Agricultural Society run an annual show and ploughing match that attracts upwards of 2000 spectators, including many visitors, to the Island. The event features a range of agricultural attractions, exhibitors and competitions.

The application meets Leisure Development Criteria as it is an event that sustains and develops indigenous business, increases tourism and has an impact on community life

Signed:	Martin Turnbull	Assessment Officer
D. 1	5 th May 2000	
Date:	5 th May 2009	

5 Equal Opportunities

PI	ease ti	ck the appropriate 0 - 14 years	box to indicate the age of $\sqrt{15}$ 15 - 29 years	your client group
	V	30 - 44 years	√ 45 - 59 years	All ages.
	$\sqrt{}$	60 - 74 years	√ 75 and over	
PI	ease ti	ck the appropriate Male	box to indicate the sex of Female	your client group √ Both
Ar	e any o	of your client group Yes	o disabled? √ No	
W	hat are	your clients ethni	c group(s)?	
A	White		[7] au	
	ν	Scottish	√ Other British	√ Irish Members are all Scottish Farmers
		Any other White b	packground please specify	Visitors are all Nationalities
В	Mixed			
		Any Mixed backg	round please specify	
С		Eastern European	n	
D		, Asian Scottish or Indian	Asian British Pakistani	
			_	
		Bangladeshi	Chinese	
		Any other Asian b	packground please write in	
E	Black	, Black Scottish or Caribbean	Black British African	
		Amu athan Dlaak h		
		Any other Black b	ackground please write in	
F	Other	Ethnic backgroun Any other backgroun	d ound please write in	